

## Assistant Youth Director Job Description

The Assistant Youth Director helps the Youth Ministry by building relationships with the Youth, specifically with girls but more broadly serving as a resource and support person for the Youth and infusing each program and event with creativity and enthusiasm.

### Description and Responsibilities

1. The Assistant Youth Director's energy is focused on getting to know the Youth and their families, keeping the Youth Ministry staff apprised of any pastoral concerns
2. Participates weekly in Friday and Sunday Youth Group and works to become increasingly effective in communicating the essentials of Christian Faith to Youth
3. Works with Ministry staff in planning and implementing engaging, weekly programs that attract the Youth and build community and Christian Discipleship
4. Is visible at student events at International Schools at least once a week and cultivates relationships with unchurched students through regular outreach
5. Regularly encourages students to become involved in spiritual formation
6. Serves as a catalyst for spiritual growth, both in a small group setting and in everyday conversations with Youth
7. Work to create a space for Youth at all program events and in daily life that is free of judgement and place where Youth know they are safe and able to be vulnerable
8. Participate in and assist organising international mission trips
9. Willing to be flexible and adapt quickly to new situations and circumstances
10. Willingness to serve, both within Youth Ministry and occasionally helping other ministries
11. Team player, willing to work and cooperate with both staff and volunteers as a part of Youth Team

Time Commitment: Week day planning session (4 hours), Fridays 12PM-10PM (10 hours), Sundays 9AM-1PM (4 hours), Saturday events (4 hours once a month), Weekly meetings with Youth (3 hours)

Total: 25 hours per week

Special Talents, Skills preferred: Vibrant and mature Christian Faith - goal oriented individual who is mature, organised, self-motivated with an engaging and warm personality and strong communication skills - minimum bachelors degree - experience working or volunteering for a Church or other Christian organisation – enjoys working with Youth.

Further enquiries and letters of application, including a full curriculum vitae should be addressed to David Ashton-Howorth quoting "Union Church – Assistant Youth Director".

By post to: Union Church, 18F Sunlight Tower, 248 Queen's Road East, Wan Chai By email with attachments to David at [hr@unionchurchhk.org](mailto:hr@unionchurchhk.org)

All personal data received will be treated with strict confidence and will be used solely for recruitment purposes.